



**ZION
NATL PARK
FOREVER
PROJECT**

EMPLOYMENT OPPORTUNITY

Position: Warehouse Assistant II, Zion National Park (Part-Time, Seasonal)

The Zion Natl Park Forever Project, a 501©(3) nonprofit organization, is accepting applications for the position of part-time seasonal Warehouse Assistant II for our operations located in Zion National Park. The Zion Forever Project provides quality educational products and related philanthropy programs that enrich public understanding and support of America's national parks, monuments, and historic places. Our operations are open 7 days a week, including holidays, with varying work schedules.

Job Summary:

Position works with all Zion Forever Project locations to include shipping, receiving, storage management, transportation of inventory, and materials efficiently and effectively. Position includes point of sale training (POS) to assist in park stores as needed. Position requires 32 hours per week, including weekend and holidays.

Primary Responsibilities:

Duties vary with the workload, and could include, but are not limited to, the tasks listed below:

- Receives shipments and verifies contents, SKUs, and prices; documents any discrepancies, damages or shortages.
- Delivers inventory to stores and on a daily basis.
- Receives, assembles, documents and ships customer orders.
- Ensures safety, order, and good housekeeping in all storage and warehouse areas.
- Assists park store ambassadors on an as-needed basis.

Job Relationships:

This position requires considerable contact with various Zion Natl Park Forever Project and NPS staff.

Qualifications, Skills and Characteristics:

Work experience, preferably in a retail or warehouse environment.

Possess a positive attitude and ability to work well with others.

Excellent customer service skills required.

Above average math skills and the ability to operate electronic devices such as computerized cash registers, computers, calculators, etc.

Ability to learn and adapt to varied work assignments.

Position requires ability to be on feet for extended periods.

Must be able to lift and carry boxes weighing up to 60 lbs.

Must possess a valid driver's license and have reliable transportation.

Compensation: \$12.50 / hour

Application Process: For consideration, please complete a Zion Forever Project employment application and submit it along with a cover letter and resume to:

Zachary.Almaguer@zionpark.org

Disclaimer

The Forever Project is an at-will employer. It is the policy of the Forever Project to recruit, hire and promote qualified applicants without regard to their race, color, religion, sex, age, national origin, or other areas covered by federal, state, or local fair employment laws and regulations. To further this objective, the Forever Project has established procedures to ensure that all personnel actions such as compensation, benefits, transfers, employer sponsored training and education, educational assistance, social and recreational programs, and use of all employer facilities are administered nondiscriminatorily.